



ON DURHAM

## GUEST BOOKING FORM

**EVENT: ALFA ROMEO CLUB CONFERENCE 2017**

<b>Guest Name:</b>		<b>Total Guests: Adults:</b>		<b>Children:</b>	
<b>Address:</b>		<b>City:</b>			
<b>Company:</b>		<b>Work Ph:</b>			
<b>Mobile Ph:</b>					
<b>Email:</b>		<b>Car Reg No:</b>			
<b>Book in Date:</b>		<b>Book out Date:</b>			
<b>Method of Payment:</b>	<b>Cash</b> <input type="checkbox"/>	<b>Visa</b> <input type="checkbox"/>	<b>MasterCard</b> <input type="checkbox"/>	<b>AMEX</b> <input type="checkbox"/>	<b>EFTPOS</b> <input type="checkbox"/>
<b>Credit Card No:</b>			<b>Expiry Date:</b>		<b>CCV:</b>
<b>Office use:</b>					
<b>Apartment:</b>		<b>Reservation Number:</b>		<b>Nightly Tariff: \$</b>	

**NOTE: Payments made using a credit card will incur a 1.5% transaction fee.**

### TERMS & CONDITIONS

1. Rates are for 2 people. Additional persons or if sofa bed is required, will incur an additional person charge of \$25.00.
2. Some room upgrades may be possible but will be treated on a case by case basis with management of Quest on Durham at the time or request as to availability and cost.
3. Car parking is available at the rate of \$13.00 per park per night.
4. Continental Breakfast is available at \$14.00 per day per person.
5. Deposit to be paid 30 Days prior to the arrival date payment equal to one night's tariff. Non-refundable.
6. Payment Settlement of accommodation accounts is to be 7 Days prior to group scheduled arrival date.
7. If notice of cancellation is less than 7 Days, prior to the scheduled arrival date a cancellation fee of 100% of the accommodation tariff applicable to those rooms being cancelled will apply

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PLEASE E-MAIL FORM BACK TO** [host@questondurham.co.nz](mailto:host@questondurham.co.nz)